

# Role Description

## Policy Subcommittee

**Date Last Updated: 1 May 2014**

### Purpose of Subcommittee

To prepare submissions and other policy documents which are consistent with the Association's objectives, whether in response to requests or otherwise, in relation to various legal issues and proposed legislative or other legal reforms.

The members of the Subcommittee should include the President or Deputy President.

### Responsibilities of Subcommittee

- Consult with the Committee and other relevant organisations or persons to consider appropriate submissions in relation to proposed law reforms or other legal issues
- Engage in legal research, if required
- Prepare written submission which are consistent with the Association's objectives
- Ensure submissions are provided to the relevant body within the appropriate time frame

### Key Outcomes

The preparation of high quality submissions which are consistent with the Association's objectives in relation to relevant legal issues

### Key Relationships

Law Society of South Australia Policy Officer

South Australian representative(s) on the Law Council of Australia's Equalising Opportunities in the Law Committee, and the Committee of Australian Women Lawyers

### Other Important Information

The Women Lawyers Committee of the Law Society, whose membership in general largely overlaps with that of the Committee of the Association, is regularly requested by the Law Society to consider requests for submissions. Any submissions made by the Women Lawyers Committee are then considered by the Law Society which may determine not to adopt those submissions, or to alter or combine those submissions with those of other committees. Where there are issues which are relevant to the Association, submissions may also be made independently by the Association, or alternatively may be provided to Australian Women Lawyers to be incorporated in any submission which Australian Women Lawyers may provide.



**Role Description Approved By Committee**

*T Heuzenroeder*

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Signed by: *T Heuzenroeder*

Date: *29 May 2014*